

Overview

FEDERAL UNIVERSITY WUKARI

K/M 200 KATSINA – ALA ROAD P.M.B 1020 WUKARI, TARABA STATE

PREQUALIFICATION AND TENDER FOR YEAR 2020 CONSTITUENCY, 2016-2019 (MERGED) TETFUND ENTREPRENEURSHIP INTERVENTION AND 2017-2019 (MERGED) MAINTENANCE INTERVENTION PROJECTS FEDERAL UNIVERSITY WUKARI

(1.0) INTRODUCTION

The Federal University Wukari wishes to execute its year 2020 Constituency 2016-2019 (Merged) TETFUND Entrepreneurship Intervention and 2017-2019 (Merged) Maintenance Intervention Projects and hereby invites interested and reputable contractors to submit Technical and Financial Bids for the purpose of the execution of the following projects:

(2.0) SCOPE OF WORKS/SUPPLIES

(a) 2016- 2019 (Merged)Tetfund Entrepreneurship Intervention

Lot 1A Procurement and Installation of Equipment for the upgrade of existing Entrepreneurship Centre which comprises of the following:

- (i) Organic fertilizer equipment
- (ii) Pure water manufacturing equipment
- (iii) Block molding machines

(b) 2017- 2019 (Merged) Maintenance Intervention Project

Lot 2B Proposed Maintenance of the following old lodges.

- (i) Vice-Chancellor's Lodge
- (ii) Bursar's Lodge

(iii) Registrar's Lodge

(iv) Librarian's Lodge

(c)	2020	Constituency
Projects		
Lot 3C	Design of Staff School Portal	

Lot 4C Procurement and Installation of Broadcast and Radio Equipment and Licensing

Lot 5C Procurement of Utility Vehicles

(3.0) ELIGIBILITY REQUIREMENTS

The University in compliance with Section 25(2) of the Public Procurement Act, 2007 invites interested contractors to submit the following documents in the technical profiles:

(a) Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC) including Form CAC 1.1 or CAC 2 & 7;

(b) Evidence of Company's Income Tax Clearance Certificate for the last three (3) years: 2017, 2018 & 2019 valid till 31 December, 2020 with minimum average turnover as indicated in each Standard Bid Document;

(c) Evidence of current Pension Compliance Certificate valid till 31 December, 2020;

(d) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31 December, 2020;

(e) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31 December, 2020;

(f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by Submission of Interim Registration Report (IRR) expiring on 31/12/2020 or valid Certificate issued by BPP;

(g) Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Federal University Wukari or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars.

- (h) Company's Audited Accounts for the last three (3) years – 2017, 2018, 2019
- (i) Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria indicating willingness to provide credit facility for the execution of the project when needed;
- (j) Company's Profile with the Curriculum Vitae of the Key Staffs to be deployed for the project, including copies qualifications (in case of construction: COREN, QSRBN, ARCON, CORBON etc).
- (k) Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- (l) List of Plants/Equipment with proof of Ownership/Lease (where applicable);
- (m) Only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised representatives should bid for the vehicles;
- (n) For Supply of Equipment: Letter of Authorization as representatives of the Original Equipment Manufacturers (OEMs);
- (o) Lot 3C: Evidence of registration/accreditation with Computer Professionals Registration Council of Nigeria and National Information Technology Development Agency (NITDA);
- (p) For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);
- (q) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized Officer of the firm.

(4.0) COLLECTION OF TENDER DOCUMENTS

Interested companies are to collect the Standard Bidding Document (SBD) from the office of the Head, Procurement Unit, Federal University Wukari, K/m 200, Katsina-Ala Road.

P.M.B 1020, Wukari Taraba State. On evidence of a non-refundable tender fee of N10,000.00 per LOT, paid into the Federal University Wukari's Remita tender fee account 1000059270 in any reputable commercial Bank in Nigeria.

Please note: Bidders should not bid for more than two (2) Lots.

(5.0) SUBMISSION OF TENDER DOCUMENTS

Prospective bidders are to submit bid for each of the LOT desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to: **The Vice-Chancellor, Federal University Wukari K/m 200, Katsina -Ala Road PMB 1020 Wukari Taraba State** and clearly marked with the name of the project and the LOT number. Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box at the Security Post by the Administrative Building, Federal University Wukari Taraba State, not later than **12:00 noon on Monday, 7 December, 2020.**

(6.0) OPENING OF TECHNICAL BIDS

Only the technical bids will be opened immediately after the deadline for submission at **12:00 noon on Monday, 7 December, 2020**, in the Procurement Office, Federal University Wukari, Taraba State, while the Financial bids will be kept un-opened.

Please, ensure that you sign the Bid Submission Register, in the office of Head, Procurement Unit, Federal University Wukari Taraba State, as the Federal University Wukari will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the: **Head, Procurement Unit. Federal University Wukari, Taraba State.**

(7.0) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorised by the bidder;
- (b) Bids submitted after the- deadline for submission would be returned unopened;
- (c) Bidders should not bid for more than two (2) Lots
- (d) All costs will be borne by the bidders;

(e) Bidders are excused from the bid opening, which will be attended by officials of private sector professional organisation and CSOs in the areas of anti-corruption/transparency. The event will be fully captured on video and can be provided to bidders on request;

(f) Standard Bidding Documents can also be collected in Soft copies and Bidders can submit through Post (Courier Services)

(g) Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful Bidders will be returned un-opened

(h) Bidders should indicate Bid Amount, Delivery Period, validity Period, Discount (if any), and Bid Security for project of N100 million and above for Goods & Services, and N300 Million & above for Works;

(i) The Federal University Wukari Taraba State is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED: HEAD, PROCUREMENT UNIT

FEDERAL UNIVERSITY WUKARI